

Allocation procedure for numbers for international virtual private networks

1. Legal basis, purpose and goal

Under § 66(1) sentence 2 of the Telecommunications Act (TKG) in the version of 22.06.2004 (Federal Law Gazette I No. 29 of 25.06.2004, p. 1190 ff.), last amended by the Act amending Telecommunications Regulations of 18.02.2007 (Federal Law Gazette I No.5 of 23.02.2007, p. 106 ff.), the Federal Network Agency is responsible for structuring and configuring the numbering space with the goal of meeting the requirements of end users, telecommunications network operators and telecommunications service providers. Under § 66(1) sentence 3 of the TKG the Federal Network Agency also allocates call numbers to telecommunications network operators, telecommunications service providers and end users.

Numbers for international virtual private networks (IVPN) are numbers as defined in § 3 subpara 13 of the TKG.

These Administrative Instructions describe the Federal Network Agency's allocation procedure for IVPN numbers.

In configuring the procedure, the Agency is committed to ensuring the non-discriminatory, technology-neutral and adequate availability of numbers for IVPN at all times whilst bearing in mind consumer interests. Long-term planning security should be provided for all concerned and administrative work should be kept to a minimum.

The Federal Network Agency may change the procedure should this prove necessary.

The structure and configuration of the numbering space for IVPN is specified separately by means of a General Administrative Order (see Federal Network Agency Official Gazette No. 19 of 26.09.2007, Order 665/2007). In the allocation procedure reference is made to this General Administrative Order.

2. Application for allocation of blocks of numbers for IVPN

The annexed application form must be used for applying for a block of numbers (RNB) for IVPN (Annex 1).

Applications should be sent to the following address:

Bundesnetzagentur
Nummernverwaltung
Postfach 8001
55003 Mainz
Federal Republic of Germany

or

Bundesnetzagentur
Nummernverwaltung
Canisiusstraße 21
55122 Mainz
Federal Republic of Germany.

If the application is delivered personally, the Federal Network Agency will confirm receipt of the form by means of a stamp Monday to Thursday from 7.30 a.m. to 4.15 p.m. and on Friday from 7.30 a.m. to 3.00 p.m.

Applicants may indicate on the application form the date on which the allocation is to come into effect (activation date). An application may be submitted no earlier than 90 calendar days before the date on which the allocation is to come into effect.

3. Processing of applications

As a rule, the Federal Network Agency will allocate each applicant one RNB identified by a seven-digit code.

The Agency will allocate an RNB identified by a six-digit code if the applicant proves that the allocation of a shorter code is absolutely necessary for exceptional technical reasons. In this case, the IVPN numbers will have a maximum of 13 digits.

Applicants do not have a claim to the allocation of a particular RNB.

The applications are processed in the order of receipt (Federal Network Agency stamp of receipt). Decisive in this context is the date on which the complete and correct application is available. All applications received within the course of a day are deemed to have been received at the same time. Applications put into the Federal Network Agency's letter box are deemed to have been received on the following day.

The prerequisites for the allocation of numbers for IVPN (cf. Section 3 of the General Administrative Order) are verified on the basis of the following documents:

- A) proof of the locations in several countries in the form of an up-to-date extract from the commercial register or a notification of business registration if the operational office is located in Germany and proof, e.g. in accordance with § 13e(2) of the Commercial Code (HGB), if the operational centre is located abroad;
- B) presentation of the joint, uniform numbering plan and proof of the PABXs numbered therein. If this document cannot be furnished at the time of application, a provisional joint, uniform numbering plan must be submitted. In this case the final numbering plan must be forwarded to the Federal Network Agency within 12 months after the allocation;
- C) presentation of a concept for the implementation of availability within the IVPN and the availability of the call numbers of the integrated numbering plan from the public telephone network.

RNB which have become available through return, revocation or withdrawal of an allocation are generally reallocated by the Federal Network Agency at the earliest after a period of six months.

NB: Incomplete applications, erroneous applications, inadmissible applications (e.g. inadmissible activation date) and unsigned applications will be rejected.

In principle, the processing of each application is subject to a charge.

4. Time scale for handling applications

As a rule, a decision about the allocation of an RNB is taken within 15 workdays after receipt of the complete application. Should it not be possible to deal with an application within 15 workdays, the Federal Network Agency will notify the applicant in writing of the reasons for this and of the foreseeable processing period.

5. Activation of the allocation

If the applicant has indicated a date on which the direct allocation is to come into effect, the allocation will become active on that date, provided this is possible within the time scale for handling applications. If no date is indicated, the allocation generally comes into effect 30 calendar days after receipt of the complete application.

6. Transitional provision

These provisions will enter into force on 01.10.2007.

Annex:

Form „Application for allocation of numbers for an international virtual private network“

Application for allocation of numbers for an international virtual private network (IVPN)**I. Applicant data**

Name (company)

Street or P.O. Box

Postcode, town

Name of contact

Telephone

Fax

E-mail (optional)

Authorised recipient in Germany (if different from applicant; this information is mandatory if the applicant has his residence abroad):

Name (company)

Street

D-
Postcode, town

Telephone

Fax

E-mail (optional)

II. Subject of the application

A block of numbers (RNB) for addressing an IVPN is applied for.

- The block of numbers should be identified by a four-digit IVPN identifier (usual case).
- The block of numbers should be identified by a three-digit IVPN identifier (justification added to application).

The numbers will be activated by the following telecommunications carrier:

Name (company)

Street

Postcode, town

Name of contact

Telephone

Fax

E-mail

The planned effective date of the allocation is _____. The processing time according to Section 4 of the „Allocation procedure for numbers for international virtual private networks“ remains unaffected.

III. Proof of prerequisites for allocation

The documents required as proof of the prerequisites for an allocation are enclosed:

- A) proof of the locations in several countries in the form of an up-to-date extract from the commercial register or a notification of business registration if the operational office is located in Germany and proof in accordance with § 13e(2) of the Commercial Code (HGB) if the operational centre is located abroad;
- B) presentation of the joint, uniform numbering plan and proof of the PABXs numbered therein or a provisional joint, uniform numbering plan;
- C) presentation of a concept for the implementation of availability within the IVPN and the availability of the call numbers of the integrated numbering plan from the public telephone network.

Place

Date

Signature of the applicant/representative

Enclosures